



Learning Shines with Righteousness

THE MADURA COLLEGE

(Autonomous)

“A” – Graded by NAAC

MADURAI - 625 011.



STUDENT HAND BOOK

2017 - 18

Learning Shines with Righteousness



Estd : 1889

**STUDENT HANDBOOK
2017-2018**

THE MADURA COLLEGE

[An Autonomous Institution Affiliated to the Madurai Kamaraj University]

Vidya Nagar, Madurai – 625011

Re-accredited with "A" - Graded by NAAC

Ph : (0452) - 2673354, Fax : (0452) 2675238

email : maduracollegeprincipal@gmail.com

Website : www.maduracollege.edu.in

PERSONAL INFORMATION

Name		
Class & Major		
Roll No./Ref.No		
Date of Birth		
Car/Bike/Cycle No		
Height	Weight	Blood Group
Permanent Address		
Telephone/Mobile No		
e-mail ID		

COLLEGE PRAYER

असतो मा सद्गमय
तमसो मा ज्योतिर्गमय
मृत्योर्मा अमृतङ्गमय
ॐ शान्तिः शान्तिः शान्तिः

ASATO MAA SADGAMAYA
TAMASO MAA JYOTHIRGAMAYA
MRITYOR MAA AMRITANGAMAYA
OM SHANTHI: SHANTHI: SHANTHI:
- Brhadaranyakopanishad

Meaning

பொய்மையிலிருந்து வாய்மைக்கு
எம்மை அழைத்துச் செல். *Lead me from the Unreal to the Real*

இருளிலிருந்து ஒளிக்கு
எம்மை அழைத்துச் செல். *Lead me from Darkness to Light*

இறப்பிலிருந்து பிறவாமைக்கு
எம்மை அழைத்துச் செல். *Lead me from Mortality to Immortality*

ஒன்றே குலமும் ஒருவனே தேவனும்
நன்றே நினைமின் நமனில்லை நாணாமே
சென்றே புகுங்கதியில்லை நும் சித்தத்து
நின்றே நிலைபெற நீர் நினைந்துய்மினே
- திருமூலர் திருமந்திரம்

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரத கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநற் றிருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகுமின்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழ்ணங்கே!
உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே!
வாழ்த்துதுமே! வாழ்த்துதுமே!!

- மனோன்மணியம் சுந்தரம் பிள்ளை

NATIONAL ANTHEM

Jana-gana-mana-adhinayakejaya he
Bharatha-bhagya-vidhata.
Punjab-Sindh-Gujarat-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
Uchchala-Jaladhi-taranga.
Thava shubha name jage,
Thava shubha asisa mage,
Gahe tava jaya gatha,
Jana-gana-mangala-dayake jaya he
Bharata-bhagya-vidhata.
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya, he!

- Rabindranath Tagore



Estd : 1889

COLLEGE COAT OF ARMS

The Sanskrit motto "**VIDYA DHARMENA SHOBATHE**" means "**Learning Shines with Righteousness**". The Lion stands for power and it is the vehicle on which Goddess Sakthi rode when she slew Mahishasura, the embodiment of Tamas. The elephant head stands for Sri Ganesh, the God of Wisdom and Success. The lotuses on either sides, one white and the other red, symbolize the rise of the human spirit from the muddy bottom of our lower nature to achieve Purity and Renunciation, respectively. The Pranava is the coping stone of the entire arch of human progress.

The College Colours are White, Blue and Yellow, symbolizing Purity, Love and Sacrifice respectively.

VISION AND MISSION

"Learning Shines with Righteousness"

To Produce disciplined, competent, spiritually, socially committed and morally upright students through quality education and research.

GOALS AND OBJECTIVES

- ❖ To ensure quality education at affordable cost
- ❖ To shape and mould students as worthy citizens
- ❖ To lay emphasis on moral and spiritual Values
- ❖ To infuse ethics, values and responsibility
- ❖ To provide academic excellence

A BRIEF HISTORY OF THE INSTITUTION

The Madura College (Autonomous), is an academic institution that stands like a towering titan between centuries. A distinguished institution with a hoary past spanning a century and a quarter, today it shines in the new millennium with the same dynamism and intellectual verve that it has always been known for. The College offers **7 Under-Graduate courses, 9 Post-Graduate programmes and one M.phil programme.** A look into its history reads like a tale of Romance.

The Government had started a Zilla School in 1856 as an outcome of Macaulay's Dispatch of 1854 on Education. In 1880, a College Department was added to it and it was functioning on the premises where the Madura College Higher Secondary School now stands.

An organization called the Madura Native High School Committee was then managing two schools in Madurai, the Native High School in Annakkuzhi Mandapam in West Chitrai Street and a branch of this School in the Velli Ambalam Mandapam in South Chitrai Street. The Government lent the Zilla School building to the Madura Native School Committee in 1888. The Committee saw potentialities in the situation. It offered to take over the Zilla School. In 1889, the School and the College Departments were both taken over by this Committee and renamed itself as the Madura College Committee. The School was then called the Madura Native High School. The Committee went on to acquire another school in the city which had been started by a British Lawyer. In 1903, it also took over the Sethupathi High School and the Town Primary School when their managers found it difficult to run them. Then the Committee got itself registered under the Indian Companies Act of 1882 under the nomenclature "The Madura College Board". The Madura Native High School was renamed as the Madura College

High School and the College, the Madura College. In 1906, a section for girls was opened in the Town Primary School marking an early step in the direction of women's education in this part of the country.

The present premises of the Madura College is about 43 acres in area. Robert S. Fischer made a bequest of five and odd acres to the north of the present campus to be used as playgrounds. Raja Sir. Annamalai Chettiyar donated the rest of the land for this campus.

The Board worked tirelessly to raise funds for putting up buildings for the College and to upgrade it into a first grade institution. It organized fund raising campaigns even conducting a Grand Raffle and selling small portions of its holdings. In 1925, the College became a first grade institution. It was only in 1937 that it could move into the present campus. But the Board could not manage to find funds for endowments and so in 1939, the College became a second grade institution.

Members of the Board and members of the staff of the College worked unrelentingly, going door to door for fund raising, and frequenting the corridors of schools to enlist students. In 1946, the College regained its First Grade Status. About a lakh of rupees was collected for endowment, buildings, prizes and scholarships. The P.M Sankaralyer Hall came up in 1941. The College got the affiliation for B.A. in Mathematics and Economics in 1946-47, for B.Com. in 1947-48, for B.Sc. Physics in 1948-49. for B.Sc. Mathematics in 1949-50 and for B.Sc. Chemistry in 1950-51.

In 1947, the T.V.S Hostel came up with a donation of about a lakh of rupees from the benevolent house of M/S T.V. Sundaram Iyengar and Sons. Pvt. Ltd. Since 2015, the renovated TVS hostel houses the departments of Tamil and English. In 1949, the Harvey Library came up with the help of a donation of a lakh of rupees by the

Madura Mills Co. Ltd. The Gas Room and Setupati Science Block with the help of the Government and the Raja Saheb of Ramnad respectively came up later. The College celebrated its Diamond Jubilee in 1950. The Khajana Babu Rao (KBR) Hostel was the contribution of his family. The KBR hostel was renovated in 2003 to accommodate classrooms and office of the Controller of Examinations. Several other buildings came up subsequently. When the University of Madras finally decided to open a "Replica of the Madras University P.G. Education Centre" at Madurai, the Madura College secured affiliation for post-graduate courses in Mathematics and Physics in 1958 and Chemistry in the next year. In 1959, the Post-Graduate Block of the College came up.

The progress of the College, then on, has been steady. Other courses were introduced in later years. In 1978, the U.G.C. decided to act on its idea of Autonomous Colleges so that useful and responsible experiments could be made for improving quality of higher education qualitatively in the country. Institutions that had a history of academic excellence and committed response to the community's needs were to be selected for the conferment of this status. It was but natural then that the Madura College was accorded this status in the very first group of autonomous Colleges in this university area. The conferment of autonomy was the reward for the hard, visionary work of a band of dedicated workers in the Management and the staff of the College.

In 1983, the Evening College under the self financed stream was started.

When the College was on the threshold of the centenary celebration, a decision was taken by the Madura College Board to suspend undergraduate programmes in arts and replace them with post-graduate

programmes. The College celebrated its centenary in the year 1989.

The College has Centres recognized for research leading to Ph.D. Degree in Zoology (from 1986), Tamil (from 2002), Botany and Philosophy (from 2003), Physics (from 2004) and Economics (from 2011).

A new building for the Biological Sciences and one for the Department of Computer Science came up, thanks to the generous assistance by the UGC. Endowed with excellent infrastructural facilities, the College became co-educational from the academic year 1997-98.

The College has established an exclusive Centre for Computer Training as a common facility and also a Browsing Centre, in a new building. Another building has come up with the Constituency Development Fund made available by Sri P. Mohan, M.P. The first floor on this building was built with the Constituency Development Fund made available by Sri S. CHO Ramasamy, M.P (RajyaSabha)

Another building named as Saroja Krishnamoorthy Block of nearly 2500 sq.ft. came up near the Duraisamy block, thanks to Mr M.Krishnamoorthy, a philanthropist of Madurai.

A 2000 Sq. Ft. "Health Centre" with financial support by UGC X Plan grants has been built in 2006-07. Also a "Sky Watchers" Room has come up under the Autonomous funds for the year 2006-07.

Autonomy review committee visited the college during October 2016 and has recommended the extension of autonomous status upto the year 2021.

In March 2010, the College was re-accredited by NAAC with 'A' grade with a CGPA of 3.32 in a 4 - point scale. The college has submitted letter of intent on for re-accreditation (III Cycle) to NAAC. NAAC visit is awaited.

THE MADURA COLLEGE BOARD

The College is administered by the Madura College Board, as also are the Sethupathi Higher Secondary School, Madura College Higher Secondary School and the Town Primary School. The Madura College Board elects a Board of Directors consisting of twelve members. From among the twelve Directors the President, the Vice President, the Secretary, the Joint Secretary and the Treasurer are elected.

PRESIDENT

Dr. D.RAMASUBRAMANIAN, M.D., D.M., (Neuro)

VICE PRESIDENT

Sri. S.SEETHARAMAN B.A.,

SECRETARY

Sri.S.NATANAGOPAL, B.Sc., F.C.A.,

JOINT SECRETARY

Sri. S.PARTHASARATHY B.Sc., B.L.,

TREASURER

Sri. N.ANAND SRINIVASAN, M.Com.,

DIRECTORS

1. Sri. A.CHANDRAMOULI, B.Com., F.C.A.,
2. Sri. N.S.KRISHNAN, B.A., B.E., M.I.E., C.M.M
3. Sri. G.MANIVANNAN, B.Com., B.L.,
4. Sri. S.RAMESH, B.Sc., B.L.,
5. Sri. S.SANKARAN, B.Com.,
6. Sri. R.SRIDHARAN, B.Com., F.C.A., F.C.M.A., A.C.S.,
7. Sri. S.SURESH, B.Com., B.L.,

THE MADURA COLLEGE BOARD, MADURAI- 625 011.
LIST OF MEMBERS

S.No.	NAME
1	Sri. L.Amuthan
2	Sri. N.Anand Srinivasan, M.Com.
3	Sri. S.Appaswami, B.Com. F.C.A, A.C.S, C.M.A.
4	Sri. Ashok Muthanna
5	Sri. A.Chandramouli, B.Com., F.C.A.
6	Sri. K.Chandrasekar, B.Com.,
7	Sri. M.C.Devi Prasad, B.Com., F.C.A.,
8	Sri. B.Ganapathysarma, B.Com. A.C.A., A.C.S.
9	Sri. M.Ganapathysubramanian, B.Sc., D.Com.
10	Dr. R.Govindarajan
11	Dr. N.Gururaj, M.D.S.
12	Sri. R.Haresh
13	Dr. V.Harshan, M.D., D.D.
14	Sri. N.S.Krishnan, B.A., B.E., M.I.E., C.M.M.
15	Sri. R.Krishnasamy, M.Sc.
16	Dr. V.Kumar Venkatesan, M.B.B.S.
17	Sri. R.Lakshmipathy
18	Sri. H.Lakshmi Shankar, L.L., M.L.,
19	Sri. S.Madhavan, M.L.
20	Sri. G.Manivannan, B.Com, B.L.
21	Sri. M.S.Meenakshisundaram, B.Sc., B.L.
22	Sri. R.Meenakshisundaram, B.Sc.
23	Dr. S.Meenakshisundaram, M.D., D.M.
24	Sri. K.Mohan, B.Com., F.C.A.
25	Sri. S.Muthusami, B.Com.
26	Sri. S.Naganathan, B.E.
27	Sri. S.NarayanaRao
28	Sri. K.S.Narayanaswamy, B.Com., F.C.A.
29	Sri. S.Natanagopal, B.Sc., F.C.A.
30	Sri. S.Padmanabhan, B.Sc., B.L.

- 31 Sri. S.Parthasarathy, B.Sc., B.L.
- 32 Dr. A.Raman, B.Sc., M.B.B.S.
- 33 Sri. R.Ramakrishnan, B.Com., M.B.A.
- 34 Sri. L.Ramani, B.Sc., B.E.
- 35 Sri. L.Ramasubbu, M.Com, M.B.A., M.A.
- 36 Dr. D.Ramasubramanian, M.D., DM. (Neuro)
- 37 Sri. S.Ramesh, B.Sc., B.L.
- 38 Sri. P.Ravichandran, B.A., B.L.
- 39 Sri. K.Ravishankar
- 40 Sri. S.Sankaran, B.Com.
- 41 Sri. S.Sankaranarayanan, M.Sc.
- 42 Dr. R.Sathiamurthi, M.A., L.P.T., Ph.D.
- 43 Sri. S.Seetharaman B.A.
- 44 Sri. R.Shankar, B.E.
- 45 Sri. S.Somasundaram, B.Sc., B.L.
- 46 Sri. R.Sridharan, B.Com., F.C.A., F.C.M.A., A.C.S
- 47 Sri. S.Sridharan, B.Com., F.C.A., F.C.M.A., A.C.S.
- 48 Dr. K.A.Srinivasan, B.Sc.,H.R.B.C., F.R.C.S.
- 49 Sri. R.Srinivasan, B.Com.
- 50 Sri. R.S.Srinivasan,B.A.
- 51 Sri. S.SrinivasaRaghavan, B.L.
- 52 Sri. M.S.Subramanian, B.Com, B.L.
- 53 Sri. V.V.S.Subramanian, B.E.
- 54 Sri. N.Sundaram, M.A., B.Com. A.C.A.
- 55 Sri. S.Suresh, B.Com, B.L.
- 56 Dr. S.Vaidhyasubramaniam, B.E., M.B.A., Ph.D., G.M.P.
- 57 Sri. R.Venkitapathy, B.Sc., D.M.I.T., M.S.(USA), D.Sc. (Hann Over)
- 58 Sri. S.Venkataraman, B.Sc., B.L.
- 59 Sri. V.Venkatasubramanian, B.Com., F.C.A.
- 60 Sri. K.S.Venkateswaran
- 61 Sri. VenuSrinivasan
- 62 Sri. D.Vishwadeep, B.Tech., M.B.A.,

LIST OF SUCCESSIVE PRINCIPALS

The College has been served by a long succession of distinguished Principals

Sri. A.Rajarama Iyer	Jan 1889 – June 1889
Sri. S.Vencobachariar	July 1889 – July 1912
Sri. A.Rajaramalyer	July 1912 – Mar 1915
Sri. C.Ganapathylyer	Apl 1915 – May 1917
Sri. Spencer A.Shutie	Jun. 1917 – May 1918
Sri. S.S.SuryanarayanaSastry	Jun 1918 – May 1922
Sri. C.Ganapathylyer	Jun 1922– May 1924
Sri. V.R.Venkatraman	Jun 1924 – Apl 1928
Sri. M.V.N.SubbaRao	Jun 1928 – Nov 1930
Sri. P.Mahadevan	Nov 1930 – Jun 1937
Sri. V.R.Venkatraman	Jun 1937 – Apl 1939
Sri. V.Subbusheshan	Apl 1939 – May 1946
Sri. P.Mahadevan	May 1946 – May 1953
Sri. T.Totadrilyengar	Jun 1953 – May 1964
Sri. K.S.Venkatesan	Jun 1964 – Apl 1968
Sri. P.S.Varadachary	Jul 1968 – May 1972
Sri. A.V.Krishnamurthy	Jun 1972 – May 1978
Sri. C.S.Krishna	Jun 1978 – Sep 1983
Dr. K.Ramamoorthy	Sep 1983 – May 1988
Sri. G.Ramamurthy	Jun 1988 – May 1993
Dr. K.R.Balasubramanian	Jun 1993 – May 1996
Dr. R.Venkataraman	Jun 1996 – Dec 1999
Sri. S.Meenakshisundaram i/c	Feb 2000 – Oct 2000
Dr. V.Niranjan	Nov 2000 to Aug 2002
Sri. K.Raman	Nov 2002 to Aug 2004
Dr. V.Sivakumar	Sep 2004 – May 2008
Dr. T.V.Krishnamoorthy	June 2008 – May 2011
Dr. R.Nagarathinam i/c	June 2011 – Sep 2011
Dr. R.Murali	Sep 2011 – July 2015
Major. Dr.K.M.Rajasekaran i/c	Aug 2015 - May 2016
Dr. M.Sugumaran i/c	June 2016 - July 2016
Dr. J.Suresh	July - 2016



Estd : 1889

PROGRAMMES OFFERED

UNDER GRADUATE	POST GRADUATE
B.Sc. Mathematics Physics Chemistry Botany Zoology Computer Science B.Com.,	M.A. Tamil English Economics M.Sc. Mathematics Physics Chemistry Botany
M.Phil English	
DOCTRAL PROGRAMMES	RESEARCH CENTRES
Tamil English Economics Commerce Mathematics Physics Chemistry Botany Zoology	Tamil English Economics Physics Botany Zoology

ADMINISTRATION

The direct administration of the College is carried out by the Principal who is the head of the Institution. The following committees bringing together the Management and the Staff help in the administration of the institution in its various spheres :

1. The Board of Directors
2. The Governing Body
3. The Finance Committee
4. The College Committee
5. The Academic Council
6. Board of Studies
7. The Awards Committee
8. College Council
9. The Examination Cell
10. IQAC

FACULTY

PRINCIPAL

Dr. J.Suresh, M.Sc., M.Phil., B.Ed., P.B.D.C.A., Ph.D.

VICE - PRINCIPAL

Dr. K.Muthuvel, M.A.,(Tamil) M.A.,(Pub Ad.,) M.Phil., D.G.T.P.G.D.JMC Ph.D.

DEAN OF ADMINISTRATION AND STUDENTS WELFARE

Dr. P.Krishnan, M.Sc., M.Phil., Ph.D.

DEAN OF ACADEMICS AND RESEARCH

Dr. S.Theenathayalan, M.A., M.B.A., M.Phil., M.Ed., P.G.D.M.M.T., Ph.D.

1. DEPARTMENT OF TAMIL

Dr. K.Muthuvel, M.A.,(Tamil) M.A.,(Pub Ad.,) M.Phil., D.G.T.P.G.D.JMC Ph.D.

Dr. N.M.V.Ravi, M.A., M.Phil., Ph.D.

Associate Prof. & HOD

Associate Prof.

Dr. S.Dhanasamy, M.A., M.Phil., Ph.D.	Asst. Prof.
Dr. A.Atheeswari, M.A.,(Tamil), M.A.,(Philo), M.Phil., Ph.D.	Asst. Prof.
Dr. G.Karunakaran, M.A., M.Phil., Ph.D.	Asst. Prof.
Dr. N.Rathinakumar, M.A., M.Phil., Ph.D.	Asst. Prof.
Dr. V.Usha, M.A., M.Ed.,Ph.D.	Asst. Prof.

Vacancy : 1

Management Staff

Dr. N. Manimegalai, M.A. M.Phil., Ph.D.	Asst. Prof.
Prof. M. Jeyalakshmi, M.A., M.Phil.	Asst. Prof.

2. DEPARTMENT OF ENGLISH

Dr. R.Subramony, M.A., Ph.D.,	Associate Prof. & HOD
Dr. Sheela P.Karthick, M.A., M.Phil., Ph.D., B.Ed.,	Associate Prof.
Dr. R.Raja, M.A., M.Phil., Ph.D.,	Asst. Prof.
Dr. G.Sivasubramanian, M.A., M.Phil., Ph.D.,	Asst. Prof.
Dr. A.Chandra Bose, M.A., M.Phil., Ph.D.,	Asst. Prof.
Dr. S.Sudha, M.A., M.Phil., Ph.D.,	Asst. Prof.
Prof. C.UdhayaBanu, M.A.,	Asst. Prof.
Dr. D.Bhuvaneswari, M.A., M.Phil., M.Ed., Ph.D.,	Asst. Prof.
Dr. A.Vignesh Kumar, M.A., M.Phil., B.Ed., Ph.D.,	Asst. Prof.
Prof. S. Venkatesh, M.A., M.Phil.,	Asst. Prof.

3. DEPARTMENT OF HINDI

Prof. S.Murali, M.A., M.Phil.	Associate Prof. & HOD
-------------------------------	-----------------------

4. DEPARTMENT OF SANSKRIT

Vacancy : 1

Management Staff

Prof. P. Manikandan, M.A.,(Sanskrit) M.A.,(Hindi) M.A.,(Philo., Religion Culture) M.Sc., M.Phil., PGDCA, PGDSA	Asst. Prof.
--	-------------

5. DEPARTMENT OF ECONOMICS

Dr. S.Theenathayalan, M.A., M.B.A., M.Phil., M.Ed., P.G.D.M.M.T., Ph.D.,	Associate Prof. & HOD
Dr. P.Kannan, M.A., M.Phil., Ph.D.,	Associate Prof.
Dr. R.Gopi, M.A., M.Phil., PGDCA., Ph.D.,	Associate Prof.

Dr. V.Sriman Narayanan, M.A., M.Phil., Ph.D., Asst. Prof.
Dr. S.Karthikeyan, M.A., M.Phil., M.Ed., PGDCA, Ph.D., Asst. Prof.
Dr. S.Meenakshi, M.A., M.Phil., M.B.A., B.Ed., Ph.D., Asst. Prof.

6. DEPARTMENT OF COMMERCE

Dr.A.Mayilmurugan, M.Com., MBA., M.Phil., FCMA., Ph.D.,
Associate Prof. & HOD

Dr. S.Selvakumar, M.Com., M.Phil., B.L.,MMM., PGDCA., Ph.D.,
Asst. Prof.

Dr. K.HemaMalini, M.Com., M.C.S., M.Phil., PGDCA., Ph.D., Asst. Prof.

Dr. Y.Natarajan, M.Com., M.B.A., M.Phil., Ph.D., Asst. Prof.

Vacancy : 1+2 Part time

Management Staff

Dr. R. Vennila, M.Com.,M.Phil.,MBA, Ph.D., Asst. Prof.

Mrs. G. Jayasree, LL.M., Advocate Part time Asst. Prof.

CA M.Selvakumar, M.Com., ACA Chartered Accountant

Part time Asst. Prof.

7. DEPARTMENT OF MATHEMATICS

Dr. S.Muthukumar, M.Sc.,M.Phil.,P.G.D.C.A.,M.C.A., Ph.D.,

Associate Prof. & HOD. on lien

Dr.C.Thangapandi, M.Sc.,M.Phil.,P.G.D.C.A., B.Ed.,Ph.D.,

Associate Prof. & HOD i/c

Dr. R.Pandiselvi, M.Sc., M.Phil., Ph.D., Associate Prof.

Dr. K.M.Dharmalingam, M.Sc., M.Phil., Ph.D., Asst. Prof.

Dr. G.Marimuthu, M.Sc., M.Phil., M.Ed., P.G.D.C.A., D.G.T., Ph.D., Asst. Prof.

Dr. V.Ananthaswamy, M.Sc., M.Phil.,Ph.D., Asst. Prof.

Dr. I.Sahulhamid, M.Sc., Ph.D., Asst. Prof.

Dr. U.Karthik Raja, M.Sc., M.Phil., Ph.D., Asst. Prof.

Dr. I.Padmavathi, M.Sc., M.Phil., Ph.D., Asst. Prof.

Dr. S.Usha, M.Sc., M.Phil., B.Ed., L.L.B., Ph.D., Asst. Prof.

Vacancy : 1

Management Staff

Dr. M.Revathy, M.Sc., M.Phil., Ph.D., Asst. Prof.

Prof. R.Chitra, M.Sc., M.Phil., Asst. Prof.

8. DEPARTMENT OF PHYSICS

Dr. R.Saravanan, M.Sc., M.Phil., Ph.D., Associate Prof & HOD

Dr. J.Suresh, M.Sc., M.Phil., PBDCA, B.Ed., Ph.D.,

Principal & Associate Prof.

Dr. M.Prema Rani, M.Sc., M.Phil., M.Ed., Ph.D., Associate Prof.

Prof. V.Meenakshi Sundaram, M.Sc., M.Phil., Asst. Prof.

Prof. T.Vivekanandan, M.Sc., M.Phil., PGDCA., Asst. Prof.

Prof. S.Sivaramakrishnan, M.Sc., M.Phil., Asst. Prof.

Dr. M.Kavitha, M.Sc., M.Phil., Ph.D., Asst. Prof.

Prof. G.Gowri, M.Sc., M.Phil., Asst. Prof.

Dr. K.Neyvasagam, M.Sc., M.Phil., PGDCA., Ph.D., Associate Prof.

Dr. R.Vishnu Priya, M.Sc., M.Phil., Ph.D., Asst. Prof.

Dr. J.Sivasubramanian, M.Sc., M.Phil., B.Ed., Ph.D., Asst. Prof.

Management Staff

Prof. M. Venkateshan, M.Sc., M.Phil., Asst. Prof.

Dr. M. Kavitha, M.Sc., M.Phil., Ph.D., Asst. Prof.

9. DEPARTMENT OF CHEMISTRY

Dr. A.Xavier, M.Sc., M.Phil., B.Ed., Ph.D., Associate Prof. & HOD

Dr. P.S.Harikrishnan, M.Sc., Ph.D., Associate Prof.

Dr. M.Karpagavalli, M.Sc., PGDCA., Ph.D., Asst. Prof.

Dr. P.Gajendran, M.Sc., M.Phil., Ph.D., Asst. Prof.

Dr. M.Malarvizhi, M.Sc., M.Phil., Ph.D., Asst. Prof.

Prof.M.Rajamani, M.Sc., M.Phil., Asst. Prof.

Dr. S.V.Karthikeyan, M.Sc., Ph.D., Asst. Prof.

Prof.S.Vidhyasankar, M.Sc., M.Phil., Asst. Prof.

Dr. R.Ramachandran, M.Sc., M.Phil., Ph.D., Asst. Prof.

Prof.S.Selvakumar, M.Sc., M.Phil., B.Ed., Asst. Prof.

Dr. P.Prasanna, M.Sc., Ph.D., Asst. Prof.

Dr. M.Boominathan, M.Sc., M.Phil., Ph.D., Asst.Prof.

Dr. M.HasmathFarzana, M.Sc., M.Phil., Ph.D., Asst. Prof.

Management Staff

Prof. R. Sathya, M.Sc., M.Phil., Asst. Prof

Prof. R.Sakthivadivel, M.Sc., M.Phil., Asst. Prof

10. DEPARTMENT OF BOTANY

Prof. S.Chella Pandian, M.Sc., M.Phil., Associate Prof. & HOD (i/c)
Dr.P.Krishnan, M.Sc., M.Phil., Ph.D., Associate Prof.
Dr.P.Kannan, M.Sc., M.Phil., Ph.D., Asst. Prof.
Dr.S.Karuppusamy, M.Sc., F.I.A.T., Ph.D., Asst. Prof.
Dr.S.Gnaana Saraswathi, M.Sc., M.Phil., Ph.D., Asst. Prof.
Prof.V.Meenakshi Sundaram, M.Sc., M.Phil., Asst. Prof.

Vacancy : 3

Management Staff

Prof. R. Saranya, M.Sc., Asst. Prof.
Dr. J. Thambiraj, M.Sc., M.Phil., Ph.D., Asst. Prof.
Prof. M. Muthu Priya M.Sc., Asst. Prof.
Prof. S.Surya M.Sc., M.Phil., Asst. Prof.

11. DEPARTMENT OF ZOOLOGY

Dr. S.Dinakaran, M.Sc., M.Phil., B.Ed., Ph.D., Associate Prof. & HOD (i/c)
Prof. R.Punitha, M.Sc., M.Phil., B.Ed., Associate Prof.
Dr.L.D.Devasree, M.Sc., M.Phil., Ph.D., Asst. Prof.
Dr.R.Eswaran, M.Sc., M.Phil., Ph.D., Asst. Prof.
Prof. B.Latha, M.Sc., M.Phil., B.Ed., Asst. Prof.

Vacancy : 1

Management Staff

Dr. S. Bharathy, M.Sc., M.Phil., Ph.D., Asst. Prof.

12. DEPARTMENT OF COMPUTER SCIENCE

Er. J.Rajendran, B.E., M.Phil., Associate Prof. & HOD
Prof. Y.Vamsee Mohan, M.C.A., Asst. Prof.
Prof. R.Umasankari, M.Sc., M.Phil., Asst. Prof.

Management Staff

Prof. S. Jeya, M.Sc., M.Phil., Asst. Prof.
Prof. S. Rajalakshmi, M.Sc., M.Phil., Asst. Prof.
Prof. J. Mayajothi, M.Sc., M.Phil., Asst. Prof.
Prof. P. Sridevi, M.Sc., M.Phil., Asst. Prof.

13. DEPARTMENT OF PHYSICAL EDUCATION

Vacancy : 1

Management Staff

Dr. N. Rengarajan, M.A., M.P.Ed., M.Phil., Ph.D.,

Director of Physical Education

14. LIBRARY

Prof. C.Hema, M.A., M.Lib.Sc., M.Phil.,

Librarian (S.G.)

NON-TEACHING STAFF :

1. Mrs.D.Janaki, B.Com., Superintendent
2. Mr.M.Venkataraman, B.Com., Assistant
3. Mr.C.Jeyachandran Assistant
4. Mr.K.S.D.Balasubramani Assistant
5. Mr.M.R.Janakiraman Jr.Assistant
6. Mrs.V.Rajalakshmi, M.Com., M.L.I.S.C., M.Phil., Jr. Assistant
7. Mr.R.Dhanasekaran, B.Sc., Jr. Assistant
8. Mrs.V.Rajeswari, B.A., Typist
9. Mrs.M.K.Seethalakshmi, M.Com., B.Ed. Typist
10. Mr.P.Kanagarajan Store Keeper
11. Mr.S.E.Manoharan Lab Assistant (Spl.Gr)
12. Mr.G.Rajaboopathy Herbarium Keeper (Spl.Gr)
13. Mr.V.Veeravelpandi, B.Com., Lab Assistant
14. Mr.S.Thangavelu Lab Assistant
15. Mr.G.Sasthasubramanian, B.Sc., Lab Assistant
16. Mr.B.Padmanabhan, B.Com., Lab Assistant
17. Mr.K.Ganapathiraman Lab Assistant
18. Mrs.K.Manimekalai, B.Sc., Lab Assistant
19. Mr.T.Nagarajan Lab Assistant
20. Mr.U.Jeganathan Lab Assistant
21. Mrs.M.Vanitha, B.Com., Lab Assistant
22. Mr.P.Ganesh Kumar, B.Sc., Lab Assistant
23. Mr.S.Balamurugan Lab Assistant
24. Mrs.P.Murugeswari Lab Assistant

LIBRARY

Mrs.T.Lakshmi M.A., M.Lib.Sc

Clerk

Mrs.S.Seethalakshmi M.A., M.Lib.Sc

Assistant

Mr.N.Sundarajan B.Com

Clerk

National Cadet Corps (NCC)

Dr. S. Karuppusamy,

Asst. Prof. of Botany

National Service Scheme (N.S.S)

PROGRAMME UNIT DEPARTMENT

OFFICERS

Mrs. G.Gowri	10	Asst. Prof. of Physics
Dr. S.Meenakshi	217	Asst. Prof. of Economics
Dr. Y.Natrajan	11	Asst. Prof. of Commerce
Prof. S.Selvakumar	12	Asst. Prof. of Chemistry

Adult Education and Extension Programme (AEEP)

Dr.K.Muthuvel

HOD and Associate Prof. of Tamil

Youth Red Cross Society (YRC)

Dr. S. Selvakumar

Asst. Prof. of Commerce

NON-STATUTORY COMMITTEES

ANTI-RAGGING COMMITTEE

MEMBERS	DEPARTMENT	PHONE NUMBER
Prof.S.Chella Pandian,	Convener Botany	9487145804
Dr.S.Dinakaran	Zoology	9994900064
Dr.P.S.Harikrishnan	Chemistry	9245229481
Dr.R.Gopi	Economics	9894304600
Dr.V.Ananthasamy	Mathematics	8903550705
Prof.B.Latha	Zoology	7598478211
Prof.R.Umasankari	Computer Science	9486591499

Dr.A.Chandrabose English
 Dr.S.Selvakumar Commerce
 Dr.K.Neyvasagam Physics

9750638124
 9486501632
 9942040059

ANTI- SEXUAL HARASSMENT COMMITTEE

MEMBERS

Prof.R.Umasankari
 Dr. N.M.V. Ravi
 Dr. R.Punitha
 Dr. R. Pandiselvi
 Dr. P.S. Harikrishnan
 Dr. G. Sivasubramanian
 Dr. K. Neyvasagam
 Dr. K. Hemamalini

DEPARTMENT

Computer Science
 Tamil
 Zoology
 Mathematics
 Chemistry
 English
 Physics
 Commerce

ATTENDANCE COMMITTEE

Dr. P.Krishnan (Convener), Dean (SW) Botany
 Dr. A.Xavier Chemistry
 Dr. R.Punitha Zoology
 Dr. V.Sriman Narayanan Economics
 Mrs. V.Rajeswari Office

AUDIO VISUAL EDUCATION

Prof. T.Vivekanandan (Convener) Physics
 Dr. G.Karunakaran Tamil
 Prof. S.VidhyaSankar Chemistry
 Mr. S.Thangavelu Office

CAMPUS AMENITIES

Dr. R.Saravanan (Convener) Physics
 Dr. P.Kannan Economics
 Prof. T.Vivekanandan Physics
 Dr. R.Ramachandran Chemistry
 Dr. J.Sivasubramanian Physics
 Mr. S.Kandan Office

CAMPUS DISCIPLINE CELL

Dr. K.Neyvasagam (Convener)	Physics
Dr. P. Kannan	Economics
Dr. P.S. Harikrishnan	Chemistry
Dr. A. Atheeswari	Tamil
Dr. N. Rathinakumar	Tamil
Prof. B. Latha	Zoology
Dr. S. Selvakumar	Commerce
Prof. V. Meenakshi Sundaram	Botany
Dr. A.Vigneshkumar	English
Dr. I. Padmavathi	Maths
Prof. S. Rajalakshmi	Computer Science

EXTERNAL AFFAIRS & PUBLIC RELATIONS

Dr.P.S. Harikrishnan (Convener)	Chemistry
Dr.K.Neyvasagam	Physics
Dr.S.Selvakumar	Commerce
Dr.L.D.Devasree	Zoology
Dr.G.Sivasubramanian	English

EXTRA-CURRICULAR ACTIVITIES COMMITTEE

Dr.N.Rathinakumar (Convener)	Tamil
Prof.V.Meenakshisundaram (Adnl. Convener)	Botany
Dr.S.Dhanasamy	Tamil
Prof.S.Sivaramakrishnan	Physics
Dr.V.Ananthasamy	Mathematics
Prof.R.UmaSankari	Computer Science
Dr.M.Malarvizhi	Chemistry
Dr.S.Karthikeyan	Economics
Dr.K.Neyvasagam	Physics
Dr.K.HemaMalini	Commerce
Prof.P.Manikandan	Sanskrit
Mr.R.Dhanasekaran	Office

GRIEVANCE APPEAL COMMITTEE

Dr.K.Neyvasagam (Convener)

Prof.R.Umasankari

Dr.K.HemaMalini

Prof.S.Venkatesh

Physics

Computer Science

Commerce

English

HAND BOOK COMMITTEE

Dr.P.Krishnan (Convener), Dean (SW)

Prof.V.Meenakshi Sundaram

Dr.R.Vishnu Priya

Mr.R.Dhanasekaran

Botany

Physics

Physics

Office

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr.J. Suresh

Sri.S. Natanagopal

Dr.K. Muthuvel

Dr.P.Krishnan

Dr.S.Theenathayalan

Principal - Chairperson

Secretary, Madura College Board

Vice Principal

Dean of Administration & Students welfare

Dean of Academics & Research,

IQAC Co-ordinator

Industry Representative

Society & Alumni Representative

HOD, Physics

HOD, Chemistry

HOD, Commerce

HOD (i/c), Maths

Assoc Prof. Dept. of Tamil

Asst. Prof. Dept. of Botany

Asst. Prof. Dept. of English

Asst. Prof, Dept. of Zoology

Asst. Prof. Dept. of Computer Science

Asst. Prof, Dept. of Chemistry

Asst. Prof, Dept. of Physics

Administrative Section

Administrative Section

Sri.S.Seetharaman

Mr.S. Murali (EMRC, MKU)

Dr.R. Saravanan

Dr.A.Xavier

Dr.A.MayilMurugan

Dr.C.Thangapandi

Dr.N.M.V.Ravi

Dr.P.Kannan

Dr.A.Chandra Bose

Dr.R.Eswaran

Prof.R.Umasankari

Dr.S.V.Karthikeyan

Dr.R.Vishnu Priya

Mrs.D.Janaki

Mr.K.S.D.Balasubramani

MAGAZINE COMMITTEE

Dr.K.Muthuvel (Convener)	Tamil
Dr.S.Dinakaran	Zoology
Dr.Sheela P. Karthick	English
Prof.V.MeenakshiSundaram	Botany
Dr.M.Boominathan	Chemistry
Prof.S.Venkatesh	English
Mr.M.R.Janakiraman	Office

MEDICAL INSPECTION COMMITTEE

Dr.R.Subramony (Convener)	English
Dr.P.Kannan	Botany
Dr.A.Atheeswari	Tamil
Dr.R.Eswaran	Zoology
Prof.G.Gowri	Physics
Dr.P. Prasanna	Chemistry

PLACEMENT CELL

Prof.P. Manikandan (Placement Officer)	Sanskrit
Dr.M.Prema Rani	Physics
Dr.V.Sriman Narayanan	Economics
Dr.A.Chandra Bose	English
Dr.R.Eswaran	Zoology
Dr.I.Sahul Hamid	Maths
Dr.D.Bhuvanewari	English

PRESS COMMUNICATION COMMITTEE

Dr.V.Sriman Narayanan (Convener)	Economics
Dr.N.Rathinakumar	Tamil
Prof.M.Rajamani	Chemistry
Dr.G.Karunakaran	Tamil
Dr.A.Vignesh Kumar	English
Mr.M.Venkataraman	Office

RESEARCH COMMITTEE

Dr.S.Theenathayalan (Convener), Dean (AR)	Economics
Dr.N.M.V.Ravi	Tamil
Dr.S.Dinakaran	Zoology
Dr.S.Karthikeyan	Economics
Dr.I.Sahul Hamid	Mathematics
Dr.S.GnaanaSaraswathi	Botany

SAL SEARCH COMMITTEE

Dr.S.Theenathayalan (Convener), Dean (AR)	Economics
Dr.A.Mayilmurugan	Commerce
Dr.Sheela P. Karthick	English
Dr.S.Karuppasamy	Botany
Dr.I.Sahul Hamid	Mathematics
Dr.N.Rathina Kumar	Tamil
Dr.U.Karthick Raja	Mathematics

SCHOLARSHIP COMMITTEE

Er. J.Rajendran	Computer Science
Dr.P.S.Harikrishnan	Chemistry
Prof. V.Meenakshi Sundaram	Physics
Dr.S.Usha	Mathematics
Mrs.D.Janaki	Office
Mr.M.Ganesh	Office

SPORTS & GAMES COMMITTEE

Prof.S.Murali (Convener)	Hindi
Dr.N.M.V.Ravi	Tamil
Dr.M.Prema Rani	Physics
Dr.A. Chandra Bose	English
Dr.P.Gajendran	Chemistry
Dr.S.Selvakumar	Commerce
Dr.S.Sudha	English
Dr.S.V.Karthikeyan	Chemistry
Mr.M.R.Janakiraman	Office

STUDENTS AID FUND COMMITTEE

Prof.S.Murali (Convener)	Hindi
Dr.P.Kannan	Economics
Dr.K.M.Dharmalingam	Mathematics
G.Karunakaran	Tamil
Mr.M.Venkataraman	Office

STUDENTS WELFARE COMMITTEE

Prof. S.Chella Pandian (Convener)	Botany
Dr.R.Pandiselvi	Mathematics
Dr.S.Karthikeyan	Economics
Prof. B.Latha	Zoology
Dr.G.Sivasubramanian	English
Prof.P.Manikandan, Placement Officer	Sanskrit

TIME – TABLE COMMITTEE

Dr.K.Muthuvel (Convener), Vice Principal	Tamil
Prof.V. Meenakshi Sundaram	Physics
Dr.S.Dhanasamy	Tamil
Dr.R.Raja	English
Dr.S.Meenakshi	Economics

UGC AUTONOMY FUNDS COMMITTEE

Er.J.Rajendran	Computer Science
Prof.S.Chella Pandian	Botany
Dr.A.Mayilmurugan	Commerce
Mr.K.S.D. Balasubramani	Office

WEBSITE MAINTENANCE COMMITTEE

Prof.S.Sivaramakrishnan (Convener)	Physics
Dr.V.Ananthaswamy	Mathematics
Prof.V.MeenakshiSundaram	Botany
Dr.K.HemaMalini	Commerce
Mr.S.Sundar	Office

WOMEN'S CELL

Dr.R.PandiSelvi (Convener)
Mrs.C.Hema
Dr.M.Karpagavalli
Prof.B.Latha
Dr.M.Kavitha
Dr.V.Usha
Prof.C.UdayaBanu
Prof.G.Gowri
Dr.I.Padmavathi
Dr.M.HasmathFarzana
Mrs.D.Janaki

Mathematics

Library

Chemistry

Zoology

Physics

Tamil

English

Physics

Mathematics

Chemistry

Office

ACADEMIC AUDIT COMMITTEE

Principal
Vice Principal
Deans
HODs

ADMISSION COMMITTEE

Dr.J.Suresh
Dr. K. Muthuvel
Er.J. Rajendran
Prof. S. Murali
Dr. S. Dhanasamy

DISCIPLINE COMMITTEE

Dean (SW)
HODs
NSS Officers
Director of Physical Education
NCC Officer
Mrs.D.Janaki, Office Superintendent

EXAMINATION CELL

Principal

Vice Principal

Controller of Examinations

Assistant controller of Examinations

Dr.A.Xavier

Dr. S. Dinakaran

Dr. A. Mayilmurugan

Dr.C.Thangapandi

LIBRARY COMMITTEE

Mrs.C.Hema, Librarian

HODs

Mrs.D.Janaki, Office Superintendent

PLANNING AND EVALUATION

Principal

Vice-Principal

Deans

Prof. S. Murali

Mrs.C.Hema,

Director of Physical Education

HODs

Mrs.D.Janaki

SCHEDULE OF COLLEGE FEES

College fees to be paid twice in the year in June & December – 2017

Class	Tuition Fees	
	Per Year	Per Semester
M.Sc		
Maths	750	375
Physics	750	375
Chemistry	750	375
Botany	750	375
M.A	500	250

Deposits amount to be made at the time of admission tuition fees.

Class	Caution deposit refundable at time of leaving	Science Deposit
B.Com	20	-
B.Sc	20	50
B.Sc Computer Science	50	100
M.Sc		
Maths	50	-
Physics	50	80
Chemistry	50	100
Botany	50	80
M.A	50	-

General Fees

Verification fee per (Plus Two) Mark sheet	RS. 50
Admission	5
Insurance	125

Special Fees (Subject to change at any time)

Games & Sports	150
Library and Reading Room	30
Stationary and Tests	25
Handbook	10
Magazine	12
Medical Inspection Including Subscription to the local Red Cross Association	25
Audio – Visual Education	3
Student's Aid Fund	3
College Day	5
Campus Amenity Fee	12

Youth Welfare	10
W.U.S.	3
Convocation Fee	25
Flag Day	5
N.S.S	10

Science Fee Per Annum

a) B.Sc Major	Physics	150
	Chemistry	200
	Botany	150
	Zoology	150
	Computer Science	750
b) B.Sc Ancillary	Physics	75
	Chemistry	75
	Botany	75
	Zoology	75
c) M.Sc	Physics	350
	Chemistry	500
	Botany	350

(Fees subject to modification at any time)

GENERAL DISCIPLINE

Extracts from the Madras Educational Rules :- (Chapter VII Disciplinary Regulations)

1. Students of all Schools and Colleges should abstain from active participation in party or communal politics.
2. Headmasters, Principals or other constituted school, college, hostel authorities may frame and issue from time to time disciplinary rules of a permanent or temporary character regulating the conduct outside the school college or hostel precincts of students on the roll, so far as such rules seem necessary to

maintain the credit, usefulness and reputation of the School, College or hostel.

N.B. In the case of college such disciplinary regulation as may be issued by the respective universities to which they are affiliated and as are not inconsistent with the regulations in this chapter, will also apply.

Headmasters, Principals or other constituted school, college or hostel authorities shall have full power to inflict punishments in the interest of the students or the institution concerned.

ATTENDANCE PROCEDURE

Regular attendance not only fetches you high score of marks but also an enriching experience with your classmates and teachers. Therefore, all the students must attend classes regularly. If there are some important and compelling reasons such as family celebrations, ill-health etc., students can avail leave after obtaining permission from the Vice Principal.

1. For every hour, the attendance of students is marked in the attendance register by the individual course teacher and be maintained in the office of the principal.
2. Attendance of the students will be periodically displayed in the notice board.
3. It should be remembered that 75% attendance is a pre-requisite to write all the papers in the Semester Exams and to avail Scholarships of any kind. No exemption will be granted in this regard.
4. Students who have physical attendance including O.D of less than 75% and above 65% due to illness

will be permitted to write examination after paying the fine decided by the attendance committee.

5. The maximum O.D. claim for a student in a semester is as follows:

Physical Education: Zonal level = 10 days
University and State level participation = 16 days
NSS/ NCC/ Co-curricular activities = 10 days

OTHER DUTY ATTENDANCE

6. Prior permission is required from Vice-Principal to avail On Duty leave.
7. Students who take part in Co-curricular and extra-curricular activities should contact the respective authorities (e.g.HODs, Co-ordinators of various clubs, Physical Director, NCC Officers, NSS programme officers) who in turn recommend OD to Vice Principal immediately.

LEAVE

8. Students have to apply for leave only in the format printed in the Student- Handbook.
9. The leave must be sanctioned by the Vice Principal.
10. If leave is availed on illness for more than three days, application must be accompanied by a medical certificate and submitted within three days of illness.
11. Leave letters, submitted after 3 days from the date of availing leave, will not be accepted.

GUIDELINES TO STUDENTS

The Madura College is dedicated to learning and updating of knowledge along with the inculcation of ethical values.

The following are strictly forbidden:

1. Ragging of any kind and any magnitude inside / outside the college campus.
2. Abuse of cellular phones within the campus like taking photos/ videos anywhere in the campus without explicit permission of the Vice Principal / HODs / Coordinator Discipline Cell. Mobile Phones, computers and Laptops are to be used only for academic purposes.
3. Use of cellular phones inside Classrooms / Labs / Library / corridors.
4. Any kind of disturbing behaviour in the campus.
5. Smoking / use of drugs, alcohol or peddling drugs in the campus are punishable and students who are indulging in such behaviour are liable for dismissal from the college.
6. Riding the two wheeler fast or use of vehicles with defective silencers or parking the vehicles outside the parking area in the campus.
7. Tampering with the contents or misuse of the college identity cards, library tokens etc.,
8. Any kind of misconduct / misbehaviour inside / outside the campus (in public places, buses, trains, etc.) or blocking the traffic, unruly behaviour in classrooms or any kind of annoyance to the public.
9. Malpractices such as cheating, copying in tests and exams, giving false declarations, spreading rumours / unfounded accusations / writing / printing / distributing / displaying unauthorised notices of any kind / SMS, cyber space etc., in the campus or anywhere else.

10. Inviting / meeting strangers or unauthorised person(s) inside the campus without written permission from the Principal.
11. Causing damage to college / public property.
12. Misusing of Instruments / Computers and Electric and Electronic devices in the Campus.
13. Standing in parking places and chatting during class hours.
14. Canvassing and organising students for any programme inside and outside the college without prior permission.
15. Posting of unpleasant / unacceptable / damaging statements / views about the college or staff in social media websites.

GENERAL GUIDELINES TO STUDENTS

16. Students are advised to wear their ID cards while they are at college every day.
17. The college expects all students to attend the regular Assembly programmes as well as special functions organized in the campus
18. The college expects each student to be responsible for maintaining tidy and clean campus. Any damage to the property of the college is a serious offence.
19. The college expects each student to be responsible for the safety of all personal property including money, bags, mobile and other costly materials. Students should not loiter on the campus during class hours.

20. During college holidays, students can come to college, only after getting prior written permission from their departments. Students should not entertain their friends from other colleges inside the campus.
21. In case of doubt regarding the interpretation of the rules and regulations of the college and on matters not covered by the above, the college authorities should be consulted for clarification and guidance.
22. During the unexpected absence of any teacher, students concerned should spend the time in the Departmental or General Library with the permission of HOD.
23. Students must conserve electric energy and water.

DRESS CODE

Dress code is not about what is convenient to wear as boys and girls but to wear simple and modest formal dress as students of the Madura College.

TWO WHEELER / FOUR WHEELER REGULATIONS

Four wheeler parking is not available for students. Two wheelers of students may be parked at the allotted space. Every student who comes to college by two wheeler is expected to wear HELMET.

FEE REGULATIONS

1. The academic year for the purpose of fees shall be divided into two semesters. The first semester starts from June and continues till November and the second semester commences in November and ends in April.

2. Every student shall pay the whole fees for each semester as long as his/her name is on the rolls of the college.
3. The students who do not pay the prescribed fees on or before the last date are liable to be removed from the rolls.
4. The Semester / Exam fees should be paid on the date indicated in the College Handbook.
5. If a student leaves the college during the middle of semester, he /she shall have no right to claim remission of any portion of the semester fees.
6. Students who do not pay the fees on or before the last date shall pay a fine levied and displayed in the notice board
7. Students who have paid both semester and exam fees alone will be permitted to write semester examinations

CURRICULUM – EVALUATION

Evaluation is based on Continuous Internal Assessment (CIA) with a weightage of 25% and End semester examination with a weightage of 75% as stipulated by Tamil Nadu State Council for Higher Education norms

- 1) CIA includes two centralized tests and other components such as quiz, seminar, assignment, attendance etc.,
- 2) Both the tests are compulsory and the average of the two tests will be taken for the test component of CIA.

- 3) Those students who could not write the scheduled first & second CIA tests on genuine reasons shall contact the HODs concerned and request for re-tests.
- 4) There is no Pass minimum in CIA, however in the aggregate (External + CIA) the Pass minimum for UG and PG are 40% and 50% respectively

Class	CIA (25 marks)	External (75 marks) pass minimum	Total (100 marks) pass minimum
UG	No prescribed minimum	27	40
PG	No prescribed minimum	34	50

CONTINUOUS INTERNAL ASSESSMENT (CIA):

Theory Papers:

Components of Continuous Internal assessment (CIA) are as follows:

- 1) Two tests are averaged and scaled down to 15 marks.
- 2) Assignment / Seminar / Quiz, etc., for 5 marks.
- 3) Attendance for a maximum of 5 marks.

EXTERNAL SEMESTER EXAMINATIONS :

External examination will be conducted at the end of each semester for a maximum of 75 marks.

EVALUATION :

1. Double valuation is followed for UG, PG and M.Phil.
2. If the variation between the marks awarded by the two examiners differs by more than 15%, the paper will be automatically sent for THIRD valuation. Of the three marks, two nearest marks are averaged and

awarded to the students. If all the three marks are equally spaced, the best two marks are averaged and awarded to the students.

3. If the difference between the marks awarded by the two examiners is 15% or less, the two marks are **AVERAGED** and awarded to the student.

REVALUATION :

1. Students can apply for revaluation after the declaration of the end semester examination results. For revaluation, single external valuation will be done. The higher of (i) the mark obtained in End-semester result and (ii) mark obtained in revaluation would be awarded to the student.

SUPPLEMENTARY EXAMINATIONS:

1. Students with any number of outstanding arrears in the final semester of their respective courses and /or only one outstanding arrear in the rest of the semesters put together after the declaration of the final semester results can appear for the supplementary examinations of the corresponding year. In the supplementary examinations, the mark awarded by the single external examiner is awarded to the students.

REPEAT THE SEMESTER

1. Repeat of a semester can be permitted only when the student has not been issued Transfer Certificate and within three years from the date of completion of the course.
2. The student will repeat the appropriate semester on the courses offered during the time of repeat. If the

- syllabus regulation has changed, the student will appear only in the current papers in vogue at the time of repeat.
3. For students repeating a single course/paper which has been scrapped or modified, the student will repeat the course only on the paper which is in vogue at the time of repeating the course. The chairman of the Board of studies will offer an equivalence on which the student will be tested.
 4. A student will have the opportunity to write the course (paper) in vogue during his study for a maximum of 3 years only after the completion of the course period. On expiry of three years, the student will have to opt for an equivalence, as decided by the Head of Department from the syllabus which is in vogue.

LIST OF PUNISHMENTS FOR MALPRACTICE IN THE EXAMINATIONS

(as per the rules followed by the Madurai Kamaraj University)

தேர்வுகளில் முறைகேடு செய்பவர்களுக்கு அளிக்கப்படும்
தண்டனைகளின் விவரம் :

1. தவறு :

தேர்வுக்குத் தொடர்புள்ள குறிப்புகள் வைத்திருத்தல் :

“Possession of material relevant to the examination”

நடவடிக்கை :

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். படிப்பைத் தொடரலாம்
அடுத்த தேர்வு எழுதலாம்.

“Present examination cancelled. Can continue the course
and write the next examination”

2. தவறு :

பக்கத்தில் உள்ள மாணவர், மாணவி எழுதுவதைப் பார்த்து எழுதுதல் அல்லது வைத்திருக்கும் குறிப்புகளைப் பார்த்து எழுதுதல் அல்லது விடைத்தாள்களை மாற்றிக் கொள்ளுதல்.

Copying from neighbouring students or from materials possessed or exchange of answer sheets :

- a) தேர்வு மையத்திலும் மேலும் விசாரணையின் போதும் குற்றத்தை ஒப்புக்கொண்டால் :

Confessed at the centre and at the enquiry :

நடவடிக்கை :

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். அடுத்த தேர்வு எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next examination. Rusticated for two semesters or one academic year”.

- b) தவறு :

குற்றத்தைத் தேர்வு மையத்தில் ஒப்புக் கொள்ளாது விசாரணையின் போது ஒப்புக்கொண்டாலோ அல்லது அதற்கு நேர்மாறுதலானாலோ

No confession at the centre but confession at the enquiry or vice-versa :

நடவடிக்கை :

நடைபெறுகின்ற தேர்வு நிராகரிக்கப்படும். அடுத்த இருதேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next two examinations. Rusticated for two semesters or one academic year”.

c) தவறு :

தேர்வு மையம், விசாரணை இரண்டு இடங்களிலுமே குற்றத்தை ஒப்புக்கொள்ளவில்லை எனில் :

No confession at the centre and no confession at the enquiry :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த மூன்று தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next three examinations. Rusticated for two semesters or one academic year”.

விடைத்தாள்களை மாற்றிக் கொள்ளும் குற்றத்தில் மேற்கூறிய தண்டனை மாற்றிக் கொண்ட அனைவருக்கும் பொருந்தும்.

In the case of exchange of answer sheets, all the candidates involved are to be punished as above.

3. தவறு :

தேர்வு கண்காணிப்பாளரிடமோ, மற்ற தேர்வுப் பொறுப்பாளர்களிடமோ முறைகேடாக நடந்து கொண்டால்

Impertinent and impolite behavior towards the Invigilator, superintendent or anyone connected with the conduct of the examination :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த நான்கு தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் ஃ ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

“Present examination cancelled. Debarred from writing the next four examinations. Rusticated for two semesters or one academic year”.

4. தவறு :

i) விடைத்தாள்களை தேர்வு மையத்திற்கு வெளியே எழுதி அவற்றை தேர்வு மையத்திலோ, அல்லது தேர்வுமையத்திற்கு வெளியிலோ இடையில் சேர்த்தால், ஆகிய குற்றங்கள் தேர்வாளராலோ மற்ற தேர்வுக்குத் தொடர்புள்ள அதிகாரிகளாலோ கண்டுபிடிக்கப்பட்டுத் தெரிவிக்கப்பட்டால்

Answer sheets written outside the examination hall and inserted in inside or outside the examination hall, reported by the examiner or any authority connected with the examination :

ii) பார்த்து எழுதுவது, கண்டுபிடிக்கப்படும்போது விடைத்தாள்களைக் கொடுக்க மறுத்தல் அல்லது, விடைத்தாள்களோடு தேர்வு மையத்தைவிட்டு ஓடிப்போகுதல் அல்லது விடைத்தாள்களுக்கு, பார்த்து எழுதியதற்குச் சான்றாக உள்ளவற்றிற்கு சேதம் விளைவித்தல்.

Refusing to hand over the answer sheets while found copying or running away from the examination hall with the answer sheets or destroying the answer paper or any evidence on being caught :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த ஐந்து தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) இரண்டு பருவங்கள் அல்லது ஒரு கல்வியாண்டு தற்காலிக நீக்கம் செய்யப்படுவர்.

"Present examination cancelled. Debarred from writing the next five examinations. Rusticated for two semesters or one academic year"

5. தவறு :

ஆள் மாறாட்டம் செய்தல்

Impersonation :

நடவடிக்கை :

நடைபெறும் தேர்வு நிராகரிக்கப்படும். அடுத்த ஐந்து தேர்வுகள் எழுதுவது தடை செய்யப்படும். (கல்லூரியிலிருந்து) நான்கு பருவங்கள் அல்லது இரண்டு கல்வியாண்டுகள் தற்காலிக நீக்கம் செய்யப்படுவர். ஆள் மாறாட்டம் செய்து தேர்வு எழுதுபவர் தற்போது பயிலும் மாணவன் அல்லது மாணவியாக இருந்தால் அவருக்கும் தண்டனை பொருந்தும். வெளியாட்கள் ஆள்மாறாட்டமாக வந்து எழுதினால் போலீசுக்குத் தெரிவிக்கப்பட்டு ஒப்படைக்கப்படுவர்.

"Present examination cancelled. Debarred from writing the next five examinations. Rusticated for four semesters or two academic years. Impersonator, if happens to be a current student, the same punishment is to be awarded".

"In the case of impersonation involving outsider, it has to be reported to police for action to be taken against him / her".

NOTE :

- 1) "நடைபெறும் தேர்வு நிராகரிக்கப்படும்" என்பதற்கு "அந்தப் பருவ இறுதித் தேர்வில் (ஏப்ரல் அல்லது நவம்பர்) எழுதிய நிலுவைத்தாள்கள் உட்பட அனைத்து தாள்களும் மதிப்பீடு செய்யப்படா" எனப் பொருள் கொள்ளப்படும்.

"Present examination cancelled" means "all the papers (Including arrears) written in that particular End - of - the Semester Examinations (APRIL / NOVEMBER) by the candidate cancelled and will not be valued".

- 2) "அடுத்த தேர்வு(கள்)" என்பதற்கு "அடுத்துவரும் பருவ இறுதித் தேர்வு(கள்)" எனப் பொருள் கொள்ள வேண்டும்.

"The next examinations(s)" means "The examination(s) at the end of the next semester(s)"

- 3) குற்றம் சாட்டப்பட்டு விசாரணைக்குரியவர், தகுந்த காரணங்களை முன்னிட்டு விசாரணைக்குழு முன் வர இயலாவிடில் அவ்வாறு வர இயலாமையை குறிப்பிட்ட விசாரணைத் தேதிக்கு முன்னதாகக் கடிதம் மூலம் தெரிவித்தால், மேலும் அதில் குற்றத்தை ஒப்புக்

கொண்டிருந்தால், அவர் விசாரணையின் போது குற்றத்தை ஒப்புக் கொண்டதாகக் கருதப்படும். அத்தகைய கடிதம் ஏதும் கொடுக்காமல், விசாரணைக்கு வரவில்லையெனில், அவர் விசாரணையின் போது குற்றத்தை ஒப்புக் கொள்ளவில்லை, எனக் கருதப்படும்.

If the candidate, owing to genuine reasons, could not appear before the enquiry committee and presents a letter before the date of relevant enquiry explaining his inability to appear before the enquiry committee and confessing the alleged act of malpractice, then it will be taken as CONFESSION AT THE ENQUIRY, in the case of being absent for the relevant enquiry without such a letter it will be taken as NO CONFESSION AT THE ENQUIRY.

- 4) தண்டனை பெற்ற மாணவன் அல்லது மாணவி, தண்டனைக்காலம் முடிந்து, கல்லூரியில் திரும்பிச் சேரும்போது அல்லது தேர்வு எழுதும் போது அப்போது உள்ள நடைமுறைப் பாடத்திட்டங்களின்படியே பயில அல்லது தேர்வு எழுத வேண்டும்.

In the case of any change in regulations in the courses concerned while joining the college / writing the examinations after the period of punishment, the incumbent has to follow the regulations current at the time of expiry of the punishment – period.

LIBRARY

1. The Library will be kept open on all working days from 9.30 a.m. to 5.30 p.m. On Sundays and other public holidays, the library will remain closed.
2. All the students and the staff of the College are members of the Library.

3. The Library consists of four sections : (a) Reference (b) Lending (c) Reading Room and (d) Department Libraries
4. Students should present their identity card with photograph while borrowing book from the Library.
5. When a student returns his books, he must present ID card.
6. Books should be returned on the due date. A student failing to do so will be fined one rupee for each day the book is delayed.
7. When a particular volume of a set of books is lost, the student may be called upon to replace the whole set.
8. On return, every book will be examined and if any book is found to be marked or soiled or damaged, the matter will be reported to the Principal for disciplinary action.

DIGITAL SECTION:

- Computers kept must be handled carefully.
- Usage of pendrives are prohibited.
- Assistance for the use of computers will be provided, if required
- Strict silence and decorum should be observed in the Library.



CLUB ACTIVITIES

To promote co-curricular and extension activities, the following forums with their respective coordinators have been furnished:

S.No.	Forum	Co-ordinator(s)
1	Arul NeriManram	Dr. N.M.V. Ravi
2	Blood Donor's Club	Dr.K.Muthuvel
3	Consumer Awareness Cell	Dr.S.Selvakumar(Com)
4	Eco Club	Dr.S.Karuppasamy
5	Einstein's Club	Prof. S.Sivaramakrishnan
6	English Club	Prof.C.UdayaBanu
7	Gandhian Study Center	Dr.G.Sivasubramanian
8	Health & Fitness Club	Prof. S. Venkatesh
9	Heritage Club	Prof.P.Manikandan
10	Madura College Cultural Academy	Dr.N.Rathina Kumar Prof.V.MeenakshiSundaram (Bot)
11	Music Club	Prof.S.ChellaPandian
12	Planning Forum	Dr.P.Kannan (Eco)
13	Quiz Club	Dr.A. Bhuvaneshwari
14	Reader's Forum	Dr.R.Eswaran
15	Rotract Club	Prof.V.MeenakshiSundaram (Bot)
16	Science Forum	Dr.K.Neyvasagam
17	Social Science Forum	Dr.K.HemaMalini
18	Vivekananda Peravai	Dr.Y.Natarajan

General informations to students

Academic

S.No	Nature	Contact Person	Time Limit
1	Registration for repeating continuous assessment (CA)	HOD/Dean	Refer to academic Deans office
2	Semester Examination (SE) Registration for Regular/Arrears/Semester/Improvement	Controller of Exams	Refer to the schedule in college calendar
3	Publication of results of I,III,V Sem. Exams II,IV,VI	Controller of Exams	As and when valuations are over
4	Distribution of cumulative mark sheets	Controller of Exams/Dept/Principal office	15 days after awards committee meeting

Non- Academic Requirements

S.No	Nature	Contact Person	Time Limit
1	Attestation of certificates	Principal/Vice-Principal/ Deans/ NCC Officer/HOD	At their convenient time
2	Student bonafide certificate/ Transfer certificate/ Conduct certificate	Principal/Vice-Principal	After verifying with the clerk at the certificate counter in college office
3	General scholarships	Vice-Principal	After contacting the clerk at the concessions counter in the college office.
4	Leave application	Vice-Principal	Refer to college calendar
5	Rectification in the Daily attendance	Vice-Principal/Course-Teacher	Within 2 days of the display of the daily attendance
6	On duty (OD) and ML	Vice-Principal	Refer to the college calendar

Repeat/Semeter Exam Registration

S.No	Nature	Contact Person	Time Limit
1	Registration for repeaters(RS)	Principal	Within 25 days from the reopening of the college



Estd : 1889

THE MADURA COLLEGE

(Autonomous)

COLLEGE TIMINGS

I Hr	-	9.15 AM	-	10.10 AM
II Hr	-	10.15 AM	-	11.10 AM
III Hr	-	11.15 AM	-	12.10 PM
Lunch Break	-	12.10 PM	-	12.35 PM
IV Hr	-	12.35 PM	-	1.30 PM
V Hr	-	1.35 PM	-	2.30 PM

ODD SEMESTER 2017 - 18
June 2017

D a t e	Day	Details	Total No. of Working days for semester
1	Thursday	International Children's Day	
2	Friday		
3	Saturday		
4	Sunday		
5	Monday	World Environment Day	
6	Tuesday		
7	Wednesday		
8	Thursday		
9	Friday		
10	Saturday		
11	Sunday		
12	Monday		
13	Tuesday		
14	Wednesday		
15	Thursday		
16	Friday	College Reopens after Summer vacation	1
17	Saturday		-
18	Sunday		-
19	Monday		2
20	Tuesday		3
21	Wednesday	International Yoga Day	4
22	Thursday	Shabbe kadar	5
23	Friday	Amavasya 1st hour free, International Olympic Day & Collection of semester fees begins	6
24	Saturday		-
25	Sunday		-
26	Monday	Ramzan & International Anti-Drugs Day	-
27	Tuesday		7
28	Wednesday		8
29	Thursday		9
30	Friday		10

July 2017

Date	Day	Details	Total No. of Working days for semester
1	Saturday		-
2	Sunday		-
3	Monday		11
4	Tuesday		12
5	Wednesday		13
6	Thursday		14
7	Friday		15
8	Saturday		-
9	Sunday	Guru Pournima	-
10	Monday		16
11	Tuesday	World Population Day	17
12	Wednesday		18
13	Thursday		19
14	Friday		20
15	Saturday		-
16	Sunday	Dhakshinayana Punyakalam	-
17	Monday		21
18	Tuesday		22
19	Wednesday		23
20	Thursday		24
21	Friday		25
22	Saturday		-
23	Sunday	Aadi Amavasya	-
24	Monday	Last date for payment of semester fees without fine	26
25	Tuesday		27
26	Wednesday	Kargil Vijay Divas	28
27	Thursday		29
28	Friday	Rig Upaakarma	30
29	Saturday		-
30	Sunday		-
31	Monday		31

August 2017

Date	Day	Details	Total No. of Working days for semester
1	Tuesday		32
2	Wednesday		33
3	Thursday	Aadi Pathinettaam Perrukku	34
4	Friday	Varalakshmi Vratam	35
5	Saturday		-
6	Sunday		-
7	Monday	Yajur Upaakarma & Friendship Day	-
8	Tuesday	Gayathri Japam	-
9	Wednesday	I CIA Test begins , Quit India Day, Nagasaki Day & Last Date for Payment of semester fees with fine	36
10	Thursday	I CIA Test	37
11	Friday	I CIA Test & Name removal of Defaulters	38
12	Saturday	I CIA Test, International Youth Day & Librarians Day	39
13	Sunday		-
14	Monday	Gokulashtami	-
15	Tuesday	Independence Day	-
16	Wednesday	I CIA Test	40
17	Thursday	I CIA Test	41
18	Friday	Sanskrit day	42
19	Saturday	World Photography Day	-
20	Sunday		-
21	Monday	Amavasya 1st hour free, Examination fee collection starts for Science stream	43
22	Tuesday		44
23	Wednesday		45
24	Thursday		46
25	Friday	Vinaayaga Sathurthi & Sama Upaakarma	-
26	Saturday	Women's Equality Day	-
27	Sunday		-
28	Monday		47
29	Tuesday	National Sports Day, Examination fee collection ends for Science stream	48
30	Wednesday	Examination fee collection starts for Arts / Humanities stream	49
31	Thursday		50

September 2017

Date	Day	Details	Total No. of Working days for semester
1	Friday	Arfa, Last hour mentor meeting & Examination fee collection ends for Arts / Humanities stream	51
2	Saturday	Bakrid	-
3	Sunday		-
4	Monday	Onam & Examination fee collection starts for Commerce stream	-
5	Tuesday	Teacher's Day	52
6	Wednesday		53
7	Thursday		54
8	Friday	World Literacy Day & Examination fee collection ends for Commerce stream	55
9	Saturday		56
10	Sunday		-
11	Monday	Examination fee collection with fine Rs .20/- for Commerce stream	-
12	Tuesday	Examination fee collection with fine Rs .20/- for Science stream	57
13	Wednesday	Examination fee collection with fine Rs .20/- for Arts stream	58
14	Thursday	Hindi Day & Examination fee collection with fine Rs .50/- for All streams	59
15	Friday	Examination fee collection with fine Rs .50/- for All streams	60
16	Saturday	World Ozone Day	61
17	Sunday		-
18	Monday	Examination fee collection with fine Rs .100/- for All streams	-
19	Tuesday	Mahalaya Amavasya 1st hour free & Examination fee collection with fine Rs .100/- for All streams	62
20	Wednesday	Navarathiri begins , Examination fee collection with fine Rs .100/- for All streams & Fee collection ends for November 2017 semester examination	63
21	Thursday	International Day of Peace	64
22	Friday	Hijiri New Year	65
23	Saturday		66
24	Sunday		-
25	Monday	Day of the Deaf	-
26	Tuesday		67
27	Wednesday	World Tourism Day	68
28	Thursday		69
29	Friday	Saraswathi Pooja & World Heart Day	70
30	Saturday	Vijaya Dasami	-

October 2017

D a t e	Day	Details	Total No. of Working days for semester
1	Sunday	Moharam , International Day of the Elderly & International Music Day	-
2	Monday	Gandhi Jayanthi	-
3	Tuesday	World Habitat Day	71
4	Wednesday	World Animal Welfare Day	72
5	Thursday		73
6	Friday		74
7	Saturday		-
8	Sunday	Indian Airforce Day	-
9	Monday	World Post Office Day	75
10	Tuesday	National Post Day	76
11	Wednesday		77
12	Thursday		78
13	Friday		79
14	Saturday	World Standards Day	-
15	Sunday	World White Cane Day	-
16	Monday	World Food Day	80
17	Tuesday	Tula Vishu Punyakalam & International Day for Eradication of Poverty	-
18	Wednesday	Deepavali	-
19	Thursday	Amavasya	-
20	Friday	Skandha Shasti begins	81
21	Saturday		-
22	Sunday		-
23	Monday	II CIA Test begins	82
24	Tuesday	II CIA Test & UN day	83
25	Wednesday	II CIA Test & Skandha Shasti	84
26	Thursday	II CIA Test	85
27	Friday	II CIA Test	86
28	Saturday	II CIA Test	87
29	Sunday		-
30	Monday	World Thrift day	88
31	Tuesday		89

November 2017

Date	Day	Details	Total No. of Working days for semester
1	Wednesday		90
2	Thursday	All Souls Day & Last hour mentor meeting	91
3	Friday	Last Working Day	92
4	Saturday	Guru Nanak Jeyanthi	
5	Sunday		
6	Monday	Semester Exam Begins	
7	Tuesday		
8	Wednesday		
9	Thursday		
10	Friday		
11	Saturday		
12	Sunday		
13	Monday		
14	Tuesday	World Diabetes Day & Children's Day	
15	Wednesday		-
16	Thursday		
17	Friday		
18	Saturday	Amavasya	
19	Sunday	National Integration Day	
20	Monday		
21	Tuesday		
22	Wednesday		
23	Thursday		
24	Friday		
25	Saturday	International Day for the Elimination of Violence against Women	
26	Sunday		
27	Monday		
28	Tuesday		
29	Wednesday		
30	Thursday		

EVEN SEMESTER 2017-18
December 2017

D a t e	Day	Details	Total No. of Working days for semester
1	Friday	World Aids Day & Milad-un-Nabi	
2	Saturday		
3	Sunday	Karthikai Deepam	
4	Monday	Reopens for even Semester & Indian Navy Day	1
5	Tuesday		2
6	Wednesday		3
7	Thursday	Armed Forces Flag Day	4
8	Friday		5
9	Saturday		-
10	Sunday	Human Rights Day	-
11	Monday	Bharathiyar Birth Day & Collection of semester fees begins	6
12	Tuesday		7
13	Wednesday		8
14	Thursday	National Energy Conservation Day	9
15	Friday		10
16	Saturday		-
17	Sunday	Amavasya	-
18	Monday		11
19	Tuesday		12
20	Wednesday		13
21	Thursday		14
22	Friday		15
23	Saturday	Farmers Day	-
24	Sunday	Chirstmas Eve	-
25	Monday	Chirstmas	-
26	Tuesday		16
27	Wednesday		17
28	Thursday		18
29	Friday	Vaikunda Ekadasi	19
30	Saturday		-
31	Sunday	New Year Eve	-

January 2018

Date	Day	Details	Total No. of Working days for semester
1	Monday	New Year	-
2	Tuesday	Aarudhra Dharsanam	20
3	Wednesday		21
4	Thursday		22
5	Friday		23
6	Saturday		-
7	Sunday		-
8	Monday		24
9	Tuesday		25
10	Wednesday	Last Date of Payment of semester fees without fine	26
11	Thursday		27
12	Friday	College Pongal celebrations, National Youth Day	28
13	Saturday	Bogi festival	-
14	Sunday	Pongal Festival	-
15	Monday	Maattu pongal, Thiruvalluvar day & Army Day	-
16	Tuesday	Uzhavar Thirunal & Thai Amavasya	-
17	Wednesday		29
18	Thursday		30
19	Friday		31
20	Saturday		32
21	Sunday		-
22	Monday	Examination fee collection starts for Science stream	33
23	Tuesday		34
24	Wednesday	Ratha Sapthami Punyakalam 1st hour free & Girl Child Day	35
25	Thursday	Last Date for payment of semester fees with fine	36
26	Friday	Republic Day & International Customs Day	-
27	Saturday		-
28	Sunday		-
29	Monday	I CIA Test begins	37
30	Tuesday	I CIA Test, Name removal of Defaulters & Martyrs' Day	38
31	Wednesday	I CIA Test & Thai Poosam	39

February 2018

Date	Day	Details	Total No. of Working days for semester
1	Thursday	I CIA Test	40
2	Friday	I CIA Test & Examination fee collection ends for Science stream	41
3	Saturday	I CIA Test	42
4	Sunday		-
5	Monday	Examination fee collection starts for Arts stream	43
6	Tuesday		44
7	Wednesday	Examination fee collection ends for Arts stream	45
8	Thursday	Examination fee collection starts for Commerce stream	46
9	Friday		47
10	Saturday		-
11	Sunday		-
12	Monday		48
13	Tuesday	Maha Shivarathri	49
14	Wednesday	Ash Wednesday & Examination fee collection ends for Commerce stream	50
15	Thursday	Amavasya 1st hour free & Examination fee collection with fine Rs .20/- for Commerce stream	51
16	Friday	Last hour mentor meeting & Examination fee collection with fine Rs .20/- for Science stream	52
17	Saturday		-
18	Sunday		-
19	Monday	Examination fee collection with fine Rs .20/- for Arts stream	53
20	Tuesday	Examination fee collection with fine Rs .50/- for All streams	54
21	Wednesday	Examination fee collection with fine Rs .50/- for All streams	55
22	Thursday	Examination fee collection with fine Rs .100/- for All streams	56
23	Friday	Examination fee collection with fine Rs .100/- for All streams	57
24	Saturday		-
25	Sunday		-
26	Monday	Examination fee collection with fine Rs .100/- for All streams & Fee collection ends for April 2018 semester examination	58
27	Tuesday		59
28	Wednesday	National Science Day	60

March 2018

Date	Day	Details	Total No. of Working days for semester
1	Thursday	Maasi Magam	61
2	Friday		62
3	Saturday		-
4	Sunday		-
5	Monday		63
6	Tuesday		64
7	Wednesday		65
8	Thursday	International Women's Day	66
9	Friday		67
10	Saturday		-
11	Sunday		-
12	Monday	Holi Festival	68
13	Tuesday		69
14	Wednesday		70
15	Thursday		71
16	Friday		72
17	Saturday	Amavasya	-
18	Sunday	Telugu New Year Day	-
19	Monday	II CIA Test begins	73
20	Tuesday	II CIA Test	74
21	Wednesday	II CIA Test, World Forest Day & International day for the elimination of racial discrimination	75
22	Thursday	II CIA Test & World Water Day	76
23	Friday	II CIA Test & World Meteorological Day	77
24	Saturday	II CIA Test	78
25	Sunday	Sri Rama Navami	-
26	Monday		79
27	Tuesday		80
28	Wednesday		81
29	Thursday	Mahaveer Jayanthi & Maundy Thursday	-
30	Friday	Good Friday	-
31	Saturday		-

April 2018

Date	Day	Details	Total No. of Working days for semester
1	Sunday	Easter	-
2	Monday		82
3	Tuesday		83
4	Wednesday		84
5	Thursday	National Maritime Day	85
6	Friday		86
7	Saturday	World Health Day	87
8	Sunday		-
9	Monday	Last hour mentor meeting	88
10	Tuesday		89
11	Wednesday		90
12	Thursday		91
13	Friday	Last Working Day	92
14	Saturday	Tamil New year & Dr. Ambedkar Birth day	-
15	Sunday	Amavasya	-
16	Monday		
17	Tuesday		
18	Wednesday	World Heritage Day & Semester Exam Begins	
19	Thursday		
20	Friday		
21	Saturday		
22	Sunday	World Earth Day	
23	Monday		
24	Tuesday		
25	Wednesday		
26	Thursday		
27	Friday		
28	Saturday		
29	Sunday		
30	Monday		

The Madura College (Autonomous), Madurai-625011

STUDENTS' REQUEST FORM

REG NO :

Date :

Name of the student : _____

I am a current student Yes No

I request you to kindly issue me

- Bonafide Certificate
- Course certificate
- Transfer Certificate
- Conduct certificate
- Any other _____ (Specify)

Signature of the Student _____ Signature of the Head _____

FOR OFFICE USE

Date of receipt:

Name of the Principal : _____

RECEIPT

Received the testimonials / certificate with thanks

Signature of the Student

LEAVE APPLICATION FORM

REG NO :

--	--	--	--	--	--	--	--	--	--	--

Date :

--	--	--	--	--	--	--	--

Name of the student: _____

Class & Department : _____

Date (s) From : _____/_____/_____

To : _____/_____/_____

Nature of Leave :

Personal

Medical

On other duty

Reason : _____

Student

Parent

HOD/Mentor

Principal /Vice Principal

FOR OFFICE USE

Date of receipt:

--	--	--	--	--	--	--	--

பேருந்து இலவச அனுமதி படிவம்

அனுப்புநர்

பெயர் :

பதிவு எண் :

வகுப்பு :

விலாசம் :

பெறுநர்

கிளை மேலாளர்,
தமிழ்நாடு அரசு போக்குவரத்துக் கழகம்,
மதுரைக் கோட்டம்.

top

(i) முதல்வர் அவர்கள்

மதுரைக் கல்லூரி (தன்னாட்சி)
மதுரை - 625 011.

(ii) துறைத் தலைவர் அவர்கள்

.....
மதுரைக் கல்லூரி (தன்னாட்சி)
மதுரை - 625 011.

ஐயா / அம்மா,

நான் மதுரைக் கல்லூரியில் 2017-2018 ஆம்
கல்வியாண்டில் படித்து
வருகிறேன். மேற்கண்ட முகவரியிலிருந்து நான் கல்லூரிக்கு
வந்து செல்வதற்கு சலுகைக்கட்டண பயண அட்டை
வழங்குமாறு மிகத்தாழ்மையுடன் கேட்டுக்கொள்கிறேன்.
பயண வழி இருந்து மதுரைக் கல்லூரி

நன்றி,

இப்படிக்கு,

தங்கள் உண்மையுள்ள

தேதி

பரிந்துரைக்கப்படுகிறது

துறைத் தலைவர்

முதல்வர்

TIME-TABLE (ODD SEMESTER)

DAY/HOUR	I	II	III	IV	V
I					
II					
III					
IV					
V					
IV					

TIME-TABLE (EVEN SEMESTER)

DAY/ORDER	I	II	III	IV	V
I					
II					
III					
IV					
V					
IV					